

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 30 October 1956

FROM : Chief Instructor, Intelligence Orientation

SUBJECT: Weekly Activities Report, 23 - 30 October 1956

1. Significant Items:

Nothing to report.

2. Other Activities:

a. Intelligence Orientation #3 began on 29 October with seventy-five (75) students in attendance. The talk, Introduction to Training, was delivered by DTR who did his usual fine job in getting the course off to a good start.

b. On Wednesday, 24 October, the Staff of Introduction to Intelligence met to continue discussions aimed at sharpening of the presentations in the various staff-conducted seminars.

c. On Wednesday, 24 October, [redacted] Office of Logistics, Training Officer, visited [redacted] to discuss some of the aspects of [redacted] future rotation into the Intelligence School.

d. On Wednesday, 24 October, Messrs. [redacted] met with Messrs. [redacted] to discuss [redacted] comments on Intelligence Orientation and to arrive at methods of improving the content and method of presentation in that course. Suggestions made during this meeting will be summarized by [redacted] and a future meeting will be held to begin preparation of a draft proposal to be submitted to DTR.

e. On Thursday, 25 October, a special briefing on highlights of Introduction to Intelligence was given at the request of the FI Training Officer to three (3) persons.

f. On Thursday, 25 October, [redacted] visited [redacted] to discuss ways of integrating the material covered by [redacted] in his speech at Fort Holabird with the material to be covered by Mr. [redacted] in his speech to be given at Fort Holabird on 13 November 1956.

g. On Friday, 26 October, the Staff of Introduction to Intelligence met for its usual pre-course discussions. The schedule was reviewed in detail, seminar assignments were made and last minute administrative details were worked out.

25 YEAR RE-REVIEW

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25X1 h. In addition to his duties with Intelligence Orientation,
[redacted] will be conducting the Writing Workshop on
Tuesday and Thursday mornings for the next four weeks.

25X1 1. On Monday, 29 October, [redacted] called to remind
us of our commitment to provide tutorial training for one person
25X1 on 5, 6 and 7 November. We assured [redacted] that this
25X1 commitment would be made and informed him that [redacted] would
25X1 work with him on Monday, [redacted] on Tuesday, and [redacted]
on Wednesday.

25X1 j. The briefing sheet for the seminar, Introduction to
Intelligence has been revised. It is still not as complete a
job as we desire but the next revision should result in a
complete, detailed guide which will insure identical coverage
in each seminar group and which will be of great help to future
instructors.

3. Personnel Notes:

25X1 [redacted] was on sick leave Wednesday, 24 October.

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